City of Southgate
Downtown Development Authority
February 1st, 2024 @ 11:00am

A meeting of the Downtown Development Authority was held on February 1st, 2024, at City Hall, 14440 Dix-Toledo Highway, Southgate, MI in the Mayor's Office

MEMBERS PRESENT: Joseph Kuspa, Wally Kleit, Brian Batko, Mohammad Aborabboh, Alex Leonard, Lauren Moser, Jeff Taylor

MEMBERS ABSENT: Ron Moran, Bruce Genthe

STAFF: City Administrator, Dan Marsh & Parks & Rec Director, Julie Goddard

GUESTS: Greg Kowalsky (City Council Liaison)

The meeting was called to order by Chairperson Kuspa at 11:04pm
Approval of November 16th, 2023 Meeting Minutes

- *Motion was made by Leonard and Supported by Batko – Carried Unanimously*

New Business:

a) Open Discussion was had on the Sign Topper Quotes for the Eureka/Trenton Road LED Sign
    a. Board would like to set a not to exceed amount for Sign Topper with an additional $8000.00 *approx. $17,000* (dependent on submission of Final Design and Administration Discretion).
        1. Motion was Made by Batko and Supported by Kleit – Carried Unanimously
b) DDA Budget Discussion was had – Notes of specific information were on bottom of Budget sheet and provided by City's Finance Director – Drysdale. DDA Board will receive Quarterly Budget Updates on the Budget and Revenue will be broken out more to further see where money is coming in from.
c) Kaylee will be given a performance review at the end of June
d) Event Discussion was held on new events
    a. Street Fair, Local HS Artists Fair, Ceramics
    b. Food Fest Ideas – World Food Truck – Ethnic Foods

Adjournment of the Meeting at 12:57pm

- *Motion was made by Aborabboh and Supported by Kleit – Carried Unanimously*